



**TAOS COUNTY  
PLANNING DEPARTMENT  
105 ALBRIGHT STREET SUITE H.  
TAOS, NM 87571  
(575) 737-6440 FAX (575) 737-6449  
APPLICATION FOR BUILDING PERMIT  
FOR SOLAR ARRAY PROJECTS ONLY**



**OFFICE USE ONLY**

<b>Date Issued</b>	<b>Approved By</b>	<b>FEE:</b> \$ _____	<b>Type of Const.</b>	<b>Occupancy</b>	<b>Building Permit No.</b>
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**SECTION I**

Licensed Electrical Contractor Must Apply for Solar Permit. Homeowner Permits Not Permitted.

Contractor Company Name: \_\_\_\_\_ License expiration date: \_\_\_\_\_  
 MAILING ADDRESS: \_\_\_\_\_ State License #: \_\_\_\_\_  
 \_\_\_\_\_ Main Phone #: \_\_\_\_\_  
 City, State, Zip  
 Email Address: \_\_\_\_\_ Alt. Phone #: \_\_\_\_\_

**SECTION II**

PROPERTY OWNER: \_\_\_\_\_ Main Phone #: \_\_\_\_\_  
 MAILING ADDRESS: \_\_\_\_\_ Alt Phone #: \_\_\_\_\_  
 \_\_\_\_\_ Email Address: \_\_\_\_\_  
 City, State, Zip

**SECTION III**

ARCHITECT/ENGINEER NAME: \_\_\_\_\_ Email Address: \_\_\_\_\_  
 MAILING ADDRESS: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 \_\_\_\_\_ License #: \_\_\_\_\_  
 City, State, Zip

**SECTION IV**

**PHYSICAL ADDRESS/LOCATION:** \_\_\_\_\_  
 (Must have a house or street number assigned by the Taos County Planning Department)  
 Directions to Building Site \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**SECTION V**

**VALUATION OF PROJECT:** \$ \_\_\_\_\_  
**PROJECT TYPE:**  Residential  Commercial  
**DESCRIPTION:**  Ground Mount  Roof Mount  
**Total Kilowatts:** \_\_\_\_\_

**SECTION VI**

**Owner Number:** \_\_\_\_\_ **Property Code Number:** \_\_\_\_\_ **Community:** \_\_\_\_\_  
**Subdivision:** \_\_\_\_\_ **Lot No.:** \_\_\_\_\_ **Block No.:** \_\_\_\_\_  
**Township:** \_\_\_\_\_ **Range:** \_\_\_\_\_ **Section:** \_\_\_\_\_  
**Kit Carson Electric Approval:** \_\_\_\_\_ Date: \_\_\_\_\_  
**Taos County Treasurer's Office:** \_\_\_\_\_ Date: \_\_\_\_\_  
**Taos County Solid Waste Dept.:** \_\_\_\_\_ Date: \_\_\_\_\_

## CERTIFICATION

I hereby certify that I have read and examined the information contained on this application and know the same to be true and correct. All provisions of codes and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any federal, state, or local law regulating construction or the performance of construction.

I also acknowledge that the Building Official is authorized and directed to enforce the provisions of any federal, state, and/or local codes, and shall have the authority to render interpretations of these codes and to apply policies and procedures in order to clarify the application of its provisions. Such interpretations, policies, and procedures shall be in compliance with the intent and purpose of any federal, state, and/or local codes. Such policies and procedures shall not have the effect of waiving requirements specifically provided for in these codes.

**THE FILING OF THIS APPLICATION SHALL NOT IMPLY OR DEEM APPROVAL OF SAID APPLICATION.**

PRINT NAME OF APPLICANT: \_\_\_\_\_

SIGNATURE OF APPLICANT: \_\_\_\_\_

## COST OF PERMIT:

1. The building permit fee is a set fee of \$48.00
2. A \$10 - \$35 fee will be charged for the Rural Address Application (\$10 Verification/ \$35 New Address)
3. A \$30 fee will be charged for all Floodplain/Wetland Determinations
4. A fee of \$80.00 will be charged for all re-inspections.

## REQUIRED SUBMITTALS:

**Please read the following general submittal requirements for obtaining a building permit for Solar Array. Additional submittals may be required. It is the applicant's responsibility to comply with all codes and ordinances. Building permit applications will not be accepted if all submittals on this checklist are not provided.**

- Completed Taos County Building Permit Application with original contractor signatures
- Completed Taos County Rural Address Application
- Completed Taos County Floodplain/Wetlands Determination Form (for Ground Mount Systems only)
- Copy of Warranty deed with legal description
- Notice of Valuation obtained from the Taos County Assessor's office
- Signature from Kit Carson Electric
- Signature from Taos County Treasurer's Office
- Signature from Taos County Solid Waste Office
- Site Plan
- Roof Mount Arrays shall have engineered plans if the any of the following occur:
  - The total added dead load of the array is greater than 5 pounds per square foot
  - The total added point load of the array is greater than 45 pounds
  - The total added dead load exceeds 200 pounds on any one truss, rafter or roof joist
  - The mounting of the system is of a unique roof mounted design
  - The roof structure contains over-spanned trusses, rafters or roof joists
  - If structural modifications are required
- Plans must be illustrated and clearly legible on a minimum paper size of 8.5" x 11" or a maximum paper size of 24" x 36"  
The Building Official has the right to refuse plans and require plans on a larger scaled paper size

Jim K. Fambro  
Mark Gallegos  
Darlene Vigil  
AnJanette Brush  
Candyce O'Donnell

District I  
District II  
District III  
District IV  
District V

Brent Jaramillo

County Manager



105 Albright Street, Suite H  
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**REVIEW FEE \$10.00 ADDRESSING FEE \$35.00**

## RURAL ADDRESS APPLICATION

**THIS INFORMATION IS NECESSARY TO OBTAIN TELEPHONE AND POWER SERVICE.  
THE INFORMATION IS USED BY EMERGENCY RESPONSE PERSONNEL VIA THE TAOS  
COUNTY E-911 SYSTEM.**

PROPERTY CODE NUMBER \_\_\_\_\_ OWNER NUMBER \_\_\_\_\_

CURRENT PHONE NUMBER (\_\_\_\_\_) - \_\_\_\_\_ - \_\_\_\_\_

NAME \_\_\_\_\_  
(Last) (First) (Initial)

\_\_\_\_\_  
(Last) (First) (Initial)

### CURRENT MAILING ADDRESS:

\_\_\_\_\_  
(Street) (P.O. Box)

\_\_\_\_\_  
(City) (State) (Zip)

In order to properly process your request, a staff person will determine your address based on the road's official name in the E-911 database adjacent existing house numbers, and/or other relevant data, and the driveway's distance from the beginning of the road. (For example: 1.5 miles will be #150; 0.8 miles is #80.) All odd numbers will be assigned to one side of the road and all even numbers to the other. Please describe how we will find your driveway. (Begin with the closest named road.) Please use back of sheet or separate sheet of paper to draw a sketch if needed. If there is an existing address please provide it below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## OFFICE USE ONLY

	NUMBER	UNIT TYPE	UNIT	ZIP CODE
NEW ADDRESS \$35 <input type="checkbox"/>				
VERIFICATION \$10 <input type="checkbox"/>	ROAD NAME		LOCAL COMM	
	WUI Y/N	ESN	SIGNATURE	DATE

COUNTY OF TAOS  
STATE OF NEW MEXICO

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## FLOODPLAIN/WETLANDS DETERMINATION FORM

Date \_\_\_\_\_

Name of OWNER / CONTRACTOR (circle one)

Mailing Address:

\_\_\_\_\_  
Telephone \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Physical address of proposed development:

\_\_\_\_\_  
Property Code Number \_\_\_\_\_ Owner Number \_\_\_\_\_

### OFFICE USE ONLY

The above property is found on FIRM PANEL 35055C \_\_\_\_\_

Community: Taos County (350078)

Questa (350116)

Effective FIRM Date: 10/6/2010

PROPERTY IS LOCATED IN ZONE(S):    **A**    **AE**    **D**    **X**

#### THE PROJECT:

- IS NOT** located in a Special Flood Hazard Area. No further Floodplain review is necessary.
- IS** located in a Special Flood Hazard Area. **ADDITIONAL REVIEW AND A SITE VISIT MAY BE NECESSARY AND A FLOODPLAIN DEVELOPMENT PERMIT WILL BE REQUIRED FOR THIS PROJECT.**

#### THE PROJECT:

- IS NOT** located in a Wetlands Area. No further Wetlands review is necessary.
- IS** located in a Wetlands Area. **ADDITIONAL REVIEW AND A SITE VISIT MAY BE NECESSARY AS REQUIRED BY THE UNITED STATES ARMY CORPS OF ENGINEERS.**

\_\_\_\_\_  
COUNTY ADMINISTRATOR OR DESIGNEE

\_\_\_\_\_  
USACE ADMINISTRATOR OR DESIGNEE

*Comments*