

County of Taos County
New Mexico

SIGN APPLICATION



Taos County Planning Department
105 Albright St. Suite C
Taos, NM 87571
Ph. (505) 737-6440
Fax (505) 737-6449
www.taoscounty.org/planning.php



**Sign Permit Application
Taos County Ordinance 1996-2**

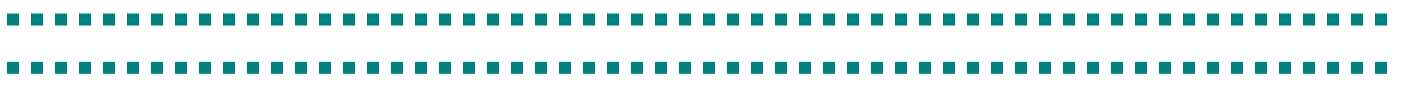
Dear Applicant:

The Taos County Planning Department would like to take this time to thank you for taking the time to comply with Taos County Sign Ordinance 1996-2. It is people like you that assist us in maintaining the type of environment that we have learned to enjoy and respect.

The following application is designed to assist the Taos County Planning Department in keeping track of signs and the sign ordinance within Taos County.

By completing the following application you will be complying with the Taos County Sign Ordinance, but most importantly, you will be assisting us in keeping our County beautiful.

Should you have any questions concerning the application or the required documents, feel free to call the Planning Department or write us at the address listed below.



FOR OFFICIAL USE ONLY:

Application Received By: _____ Date: _____

Application Reviewed By: _____ Date: _____

APPROVED

REJECTED

FEE AMOUNT: _____ RECEIPT No. _____



Taos County Planning Department
105 E. Main Street
Taos, NM 87570
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_____ A sketch of the building and/or lot where the sign is to be placed.

_____ Drawing of sign(s) with dimensions and mounting/placement details.

_____ Colors to be used (maximum of four (4) colors with black & white as neutral)

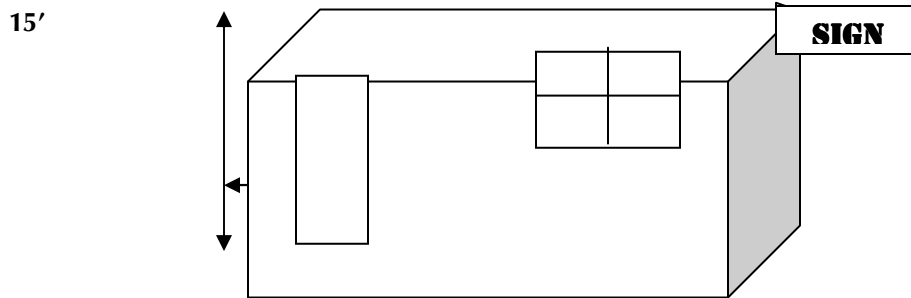
I hereby certify that the above application and requested documents are attached hereto and correct to the best of my knowledge.

Applicant Signature _____ Date _____

SAMPLE GUIDE
Taos County Sign Ordinance 1996-2

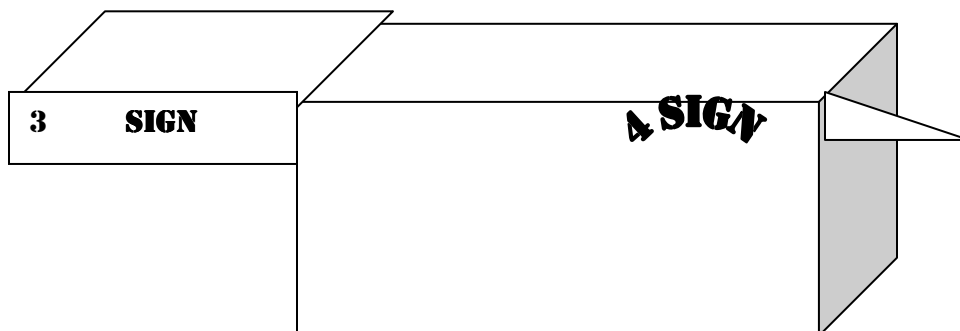
Measurements needed for computing allowable sign size:

Height _____ X Width _____ x 7% (.07) of Building Front



TYPES OF SIGNS ALLOWED
(Maximum of two in any combination)

1. Projecting Sign
2. Wall Mount Sign
3. Graphic Designs
4. Cutout Lettering (No Border or Backing)
5. Freestanding or Joint Identification Sign



2 SIGN

1 SIGN



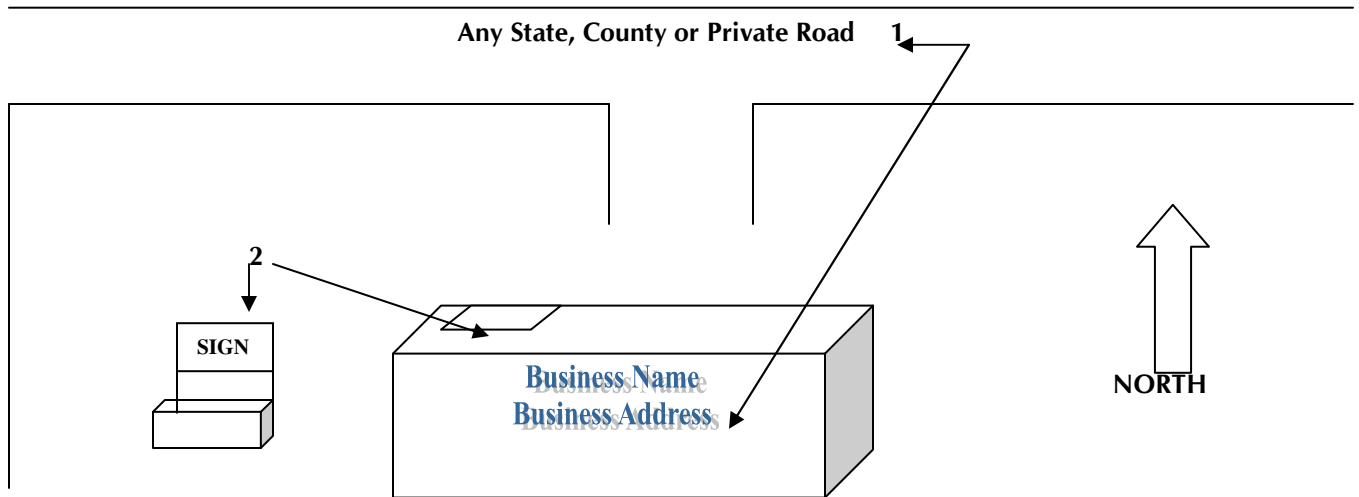
NOTE:

- A. No sign or part thereof shall contain more than four (4) colors. (Neon Bright, Fluorescent, Metallic or Chartreuse colors are Prohibited)
- B. No sign shall contain more than two (2) types of letters (Font Styles)

SITE LOCATION AND SKETCH OF BUILDING(S):

- 1. Street Name and Address
- 2. Drawing of sign placement on the building, structure and/or property
- 3. Position of sign in relation to nearby building(s) or structure(s)
- 4. Method of attachment for building or placement on ground

EXAMPLE OF 1 AND 2



EXAMPLE OF 3

If your business is in the same complex as or adjoins others, identify the adjoining businesses.

EXAMPLE OF 4

Attach wall mount sign to the building with anchor bolts. Place free-standing/joint identification signs on a concrete base placed on a two (2) foot deep concrete footing.

**TAOS COUNTY PLANNING DEPARTMENT
BANNER PERMIT APPLICATION**

1. Name of Applicant _____
Name of Business _____
2. Physical Address _____
Phone No. _____ FAX _____ Other _____
3. Taos County Business License # _____
4. Consent of property/business owner where banner is to be located:
Signature _____ Phone No. _____
5. The following information is needed to process your application:
 - A. Area of banner – length x width = _____ sq. ft.
 - B. Area of Store front – length _____ x height _____ x .07 = _____ sq ft
 - C. Description of Banner (what it will advertise, etc.) _____

6. Is there presently a banner, pennant, festoons or other attention attractions on your building other than your permitted signage? _____
7. Have you had a banner permit within the past four (4) months? _____
8. On the back of this page or on a separate sheet of paper, please sketch where the banner will be placed on the building.

Banners may be used as promotional signs ONLY. Such signs shall only be permitted for a thirty (30) day period during the promotional activity, and there shall be at least a ninety (90) day periods between the last day of the first permitted banner and the next banner.



FOR OFFICIAL USE ONLY:

Application Received By: _____ Date: _____

Application Reviewed By: _____ Date: _____

APPROVED **REJECTED**

FEE AMOUNT: _____ RECEIPT No. _____

EFFECTIVE DATE: _____ REMOVAL DATE: _____

NEXT BANNER DATE: _____



**COUNTY OF TAOS
SIGN ORDINANCE
PERMIT**

RECEIPT No. _____

PERMIT No. _____

ISSUED TO: _____

LOCATION: _____

OWNER: _____

DESCRIPTION: _____

CODE OFFICIAL

DATE